



TO: Principals, Associates and Assistant Principals and Department Supervisors
 FROM: Corinne Williams
 DATE: November 1, 2018
 RE: Final Exams - 1st Semester

Below is the final exam schedule for 1st Semester. Please read the notes at the bottom of this memo, as it outlines grade storage and verification.

FINAL EXAM SCHEDULE - 1st SEMESTER

DAY 1 - December 19				DAY 2 - December 20				DAY 3 - December 21			
Bremen & Tinley Park				Bremen & Tinley Park				Bremen & Tinley Park			
5th	8:00	-	9:20	4th	8:00	-	9:20	1st	7:00	-	8:20
	9:20	-	9:25		9:20	-	9:25		8:20	-	8:25
3rd	9:25	-	10:45	8th	9:25	-	10:45	2nd	8:25	-	9:45
	10:45	-	10:50		10:45	-	10:50		9:45	-	9:50
7th	10:50	-	12:10	6th	10:50	-	12:10	Makeups	9:50	-	11:10
	12:10	-	12:15		12:10	-	12:15		11:10	-	11:15
Connection	12:15	-	1:15	Connection	12:15	-	1:15	SIP	11:15	-	1:00

Reminder: On Day 3, students in all District two-hour courses will take finals from 7:00 - 8:25 am/ 7:15 - 8:35 am. Buses will run at 8:25 am/ 8:35 am as they normally would and return the students to their home school.

Grades will be stored at each building at approximately 12:00 pm on Friday, December 21. Assistant principals will send an email out to the staff letting them know they can begin to verify grades once the grades have been stored.

Teachers are expected to verify grades during the SIP time. If, for some reason, a teacher cannot verify grades before leaving for break, then he/she must take the appropriate arrangements with PPS.



2018 Winter Exams Bus Schedule



We will have buses available after the following exams... Please post in your room.

Wednesday, December 19th – Periods (5/3/7)

- We will have buses available at 10:45 am for all students that have lunch or do not have a 7th period class.
- We will have buses available at 12:10 pm for ALL students at the end of the day (after 7th Period).
- We will have a bus available for students at 1:15 pm for students who are taking a makeup exam.

Thursday, December 20th – Periods (4/8/6)

- We will have buses available at 10:45 am for all students that have lunch or do not have a 6th period.
- We will have buses available at 12:10 pm for ALL students at the end of the day (after 6th Period).
- We will have a bus available for students at 1:15 pm for students who are taking a makeup exam.

Friday, Dec. 21st – Periods (1/2/Makeup Exams)

- We will have buses available at 9:45 am for ALL students at the end of the day (after 2nd period).
- We will have a bus available for students at 11:10 am for students who are taking a makeup exam.

We Have Pride